**Rubric for Protocol Preparing Patient for Visit**

**Group #:**

Patients must be informed on how the telehealth visit will occur and what will be expected. In a sense, this is a way of confirming the visit and making sure the patient has the information needed to make the visit successful. This deliverable should include **2 parts**:

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| --- | --- | --- |
| **Required Content** | **Score** | **Comment** |
| **Part 1:** Explains how information on the visit will delivered to patient (who will send it, when it will be sent and how it will be sent) | /2.5 |  |
| **Part 2:** The information that will go out to the patient regarding the telehealth visit |  |  |
| Identifies when the telehealth visit will occur (there may be a space for including date and time) | /.5 |  |
| Identifies what the visit is for (there may be a space for including the reason for visit) | /.5 |  |
| Identifies the provider the patient will be meeting with (there may be a space for identifying the provider) | /.5 |  |
| Explains how situation will be handled if consent is not obtained prior to telehealth visit | /1 |  |
| Explains how patient will connect for the visit (equipment needed on computer, laptop, Smart Phone or tablet, steps to connecting with the videoconferencing platform, turning sound and audio on, angling computer camera, etc.) | /2 |  |
| Explains security of visit and who should be present on the patient side | /1 |  |
| Explains what to do if disconnected | /1 |  |
| Information should be appropriate for patient/caregiver to understand | /1 |  |